

Approval to Extend a Licensed Premises

If you are interested in extending your licensed premises, please use the following as a **guideline** of the requirements. *Please note: other agencies or departments may require information further to that which is listed below.*

Guidelines / Requirements	✓
Newfoundland Labrador Liquor Corporation (NLC) Requirements	
• Completed application for Approval to Extend a Licensed Premises (see attached)	
• Written Municipal approval	
• Written approval from the Provincial Fire Commissioner's Office	
• A detailed plan (drawn to scale on paper no larger than 8.5" x 14") outlining the proposed licensed area to be extended	
• Written approval from Buildings Accessibility and Fire & Life Safety (if applicable) (see <i>Government Modernization and Service Delivery</i> section below)	
• Once all information is collected, an inspection may be conducted prior to a final decision on your application	
Other Agency Requirements	
Government Modernization and Service Delivery The proposed changes may need approvals from Buildings Accessibility and Fire and Life Safety. For more information, please call (709) 729-1038.	

Please note that the following requirements must be satisfied before an application is processed:

- (1) The extension of premises must be attached to the existing licensed premises and must be fenced in with double snow fencing.
- (2) Access to the extension of premises must take place from the licensed premises.
- (3) Only cans or disposable drinking containers are permitted to be used for the sale and consumption of alcoholic beverages within the extended premise.
- (4) Sufficient lighting shall be provided for evening functions.
- (5) All other requirements of the *Liquor Control Act* and *Liquor Licensing Regulations* with respect to the sale and consumption of alcoholic beverages will apply.

Please note: The capacity of the licensed premises DOES NOT increase with the extension of premises in place.

